

Admissions Checklist for International Student

Please note: All submitted documents must be translated into English.

- ___ Completed Application Form
- ___ Application Fee (non-refundable \$50.00)
- ___ Processing Fee (non-refundable \$250.00)
- ___ Completed Essay Questions
- ___ Pastoral reference
- ___ Personal Reference 1
- ___ Personal Reference 2
- ___ High School/GED and College Transcripts
- ___ Photo (optional)
- ___ Physical Exam Form
- ___ INS Form I-134 (U.S. Sponsors only) or Affidavit of Support (obtain copy from HBC)
- ___ TOEFL Scores (if English is your second language)
- ___ Photocopy of Passport showing legal name
- ___ Copy of current I-94
- ___ Copy of I-20 (if transferring)
- ___ Photocopy of current visa

Congratulations! You have completed the application procedures for Holmes Bible College. Should you have any questions or concerns about your application or college life and practice in general, please call us at 864-246-3566 or email receptionist@holmes.edu.

12. If not, have you taken the TOEFL? Yes____ (Score_____) / No____
13. Are you a licensed minister? Yes___ No ___
If yes, what is the denomination affiliation? _____
14. Have you ever been convicted of a felony? Yes___No____(If yes, please explain on a separate sheet of paper including any probation or responsibility to a judicial court.)
15. Have you used tobacco, alcohol, or any illegal drugs or mind-altering substances in the last twelve months? Yes___ No____
16. Have you struggled with pornography, homosexuality, or sexual promiscuity within the last twelve months? Yes___No____
17. Military Veteran Yes___ No____
18. Have you ever lived outside the U.S. for one year or more as a missionary kid or third-culture kid? Yes ___ No____

The following questions are for statistical purposes only and are entirely voluntary. Holmes Bible College does not discriminate on basis of race, color, sex, or national origin.

19. How would you describe yourself? (Please check one.)

White/Caucasian___ African American___ Hispanic___
Asian/Pacific Islander___ Native American___ Other _ (_____)
Prefer not to answer___

20. Marital Status (Please check one.)

Single ___ Married ___ Widowed ___ Separated___ Divorced ___

21. Do you have any physical, emotional, or psychological issues of which the school official should be made aware? Yes___ No ___ (i.e. ongoing medical treatment, depression, anxiety, etc.)

FAMILY INFORMATION

22. List the name of the person(s) with whom you live full-time.

___ Parent
___ Guardian
___ Spouse

Last name _____ First Name _____

Address _____

Phone _____

___ Parent
___ Guardian
___ Spouse

Last name _____ First Name _____

Address _____

Phone _____

23. Did either of your parents attend HBC? _____
Father _____ Years attended _____ - _____ Mother _____ Years attended _____ - _____

24. Is either parent a licensed or ordained minister? Yes _____ No _____
If yes, denomination affiliation: _____

SPIRITUAL BACKGROUND

25. Church Name _____ Denomination _____
Pastor's Name _____ Years as member _____
Address _____

26. Please List any ministries in which you have been involved.

EDUCATIONAL EXPERIENCE

Applicants should arrange to have transcripts of all previous course work sent to Holmes Admissions Office.

27. What type of high school did you attend?
Public _____ Private _____ Home School _____ GED _____

28. High School (or Home School Association)
Name _____ Principal's Name _____
School Address _____
Phone/Fax/E-mail _____

29. Please list any co-curricular activities in which you were involved.

30. List any previous college work.
Name of College State Date Attended Units Earned

31. Prospective Major: (If you are pursuing a certificate, skip to #32.)
A.A. Christian Ministry _____ B.S. Christian Ministry _____ B.A. Bible & Theology _____
(Pre-Seminary)

FINANCIAL INFORMATION

32. How do you plan to finance your education?

I certify that the above information is true and accurate to the best of my knowledge, recognizing that the purposely giving inaccurate information may result in dismissal from Holmes Bible College.

Signature

___/___/_____
Date

ESSAY QUESTIONS

Please answer the following questions on a separate sheet of paper in no more than one-hundred words each.

- 1. Please describe your relationship with God, including your salvation experience and subsequent growth.*
- 2. What are your spiritual, educational, and ministerial goals? How will attending Holmes Bible College help you to achieve those goals?*
- 3. Upon leaving Holmes Bible College, what do you expect to have gained from your experience? What do you expect to have contributed to the institution?*

PLEDGE

If accepted as a student at Holmes, I agree to conduct myself with honor and charity, to build a strong Christian community, and to be governed by the principles stated in the Academic Catalog and the Student Handbook. I recognize that attendance at Holmes is a privilege and not a right and that this privilege may be forfeited.

Applicant's Signature _____ Date _____

The parent or guardian of the student making application must sign in the space provided below if the applicant is under eighteen years of age.

Signature of Parent or Guardian _____ Date _____

**Mail Application to Holmes Bible College, P.O. Box 14188, Greenville, SC 29610-4188
or scan and Email to receptionist@holmes.edu**

A Pledge for Ethical Living

Holmes Bible College

(RSV) *“Behold, how good and pleasant it is when brothers dwell in unity” ...For there the Lord has commanded the blessing, life forevermore. (Psalm 133:1,4)*

Students, Faculty and Staff at Holmes Bible College share a common goal: We are committed to the growth, maturity and spiritual unity of all members of the institution. Jesus Christ is the embodiment of all that is good, and we seek to emulate His pattern as found in the Word of God which contains our code of behavior and principles for godly living.

Therefore, I agree to acknowledge and respect the Scriptures by placing the truth of God’s Word at the center of my life. I will, according to the Holmes Bible College Pledge for Ethical Living, seek to encounter, embrace and embody Christian morality in developing my relationship with the God of the Holy Scriptures.

In accordance with that philosophy I will live by the following principles:

Intellectual – I agree to the best of my ability to wholeheartedly accept my responsibility to study to show myself approved to God and my mentors, and to develop study habits that will attest my persistence. I will not cheat, I will not lie, and I will not violate my integrity.

Community - I agree to cultivate good professional, yet wholesome and lasting relationships and participate as a contributing team member of Holmes Bible College. I pledge myself to respect faculty, staff and colleagues in word and action. I will be quick to express contrition for unerring deeds or words spoken in haste.

Hygienic - I agree that my body is the temple of the Holy Spirit, and will therefore cultivate healthy habits of exercise, wholesome nutrition, and proper sleeping habits. I will accordingly keep my clothing, residence, classrooms and campus clean and orderly.

Moral – I agree to avoid the use of tobacco, alcohol, drugs, profanity, sexual misconduct, pornographic movies/magazine. Furthermore, I agree with the principles of the college which affirm that marriage is between one man and one woman and stand opposed to lesbian, gay, bisexual, transgender and other deviant behavior. I will avoid discrimination and acts of harassment of any kind including verbal, sexual, racial, physical, and on social media.

Accountability - I will read, live and abide by the rules adopted by the college administration as stated in the **Student Guide**, the **College Catalog** and/or the **Employee Handbook**. My thoughts, actions and dress will be in accordance with acceptable College department at all times. I will pay my debts; keep my promises, appointments and schedules. I will obey Federal, State and Local laws.

Any student, staff or faculty member who is found out of harmony with these laws or regulations shall be held accountable by the Administration or Board of Trustees of the College. These guidelines are deemed necessary for the spiritual, social and moral atmosphere of the long-standing tradition of Holmes Bible College.

I understand my acceptance of Holmes Bible College Pledge for Ethical Living is a solemn promise to God as to how I will live my life.

Printed Name _____

Signature _____

Date _____

Witness _____

Pastoral Reference Form

A. *This portion is to be completed by the applicant.*

Complete section A and give this form to your pastor or to a pastoral figure in your life. Ask him/her to complete the form, sign it, and return it to:

Holmes Bible College, Office of Admissions, PO Box 14188, Greenville, SC 29610-4188.

Applicant's Name _____

Address _____

The Family Educational Rights and Privacy Act of 1974 permits a matriculated student to have access to his/her file unless a waiver of that right has been signed. If you wish to waive your rights to access your file, sign your name in the space provided. The waiver is NOT required for admissions.

I hereby waive my right of access to this letter of recommendation.

Applicant's Signature

Date

B. *This portion is to be completed by a pastor or pastoral figure.*

The above-named applicant is applying for admission to Holmes Bible College. The Admissions Office finds candid, thorough, honest evaluations essential to the decision-making process. Please complete the form to the best of your knowledge and include with it any information you believe to be pertinent to an admissions decision. Your prompt appraisal of the applicant is highly appreciated. Thank you.

Please rate the applicant in each of the following areas with one (1) considered weak and ten (10) considered strong:

Creativity 1 2 3 4 5 6 7 8 9 10

Academic Ability 1 2 3 4 5 6 7 8 9 10

Ingenuity 1 2 3 4 5 6 7 8 9 10

Oral Expression 1 2 3 4 5 6 7 8 9 10

Written Expression 1 2 3 4 5 6 7 8 9 10

Personal Reference Form

A. *This portion is to be completed by the applicant.*

Complete section A and give this form to someone who knows you well. (NOT a relative). Ask him/her to complete the form, sign it, and return it to:

Holmes Bible College, Office of Admissions, PO Box 14188, Greenville, SC 29610-4188.

Applicant's Name _____

Address _____

The Family Educational Rights and Privacy act of 1974 permits a matriculated student to have access to his/her file unless a waiver of that right has been signed. If you wish to waive your rights to access your file, sign your name in the space provided. The waiver is NOT required for admissions.

I hereby waive my right of access to this letter of recommendation.

Applicant's Signature

Date

B. *This portion is to be completed by someone (not a relative) who knows the applicant well.*

The above-named applicant is applying for admission to Holmes bible College. The Admissions Office finds candid, thorough, honest evaluations essential to the decision-making process. Please complete the form to the best of your knowledge and include with it any information you believe to be pertinent to an admissions decision. Your prompt appraisal of the applicant is highly appreciated. Thank you.

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Personal Reference Form

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Complete section A and give this form to someone who knows you well. (NOT a relative). Ask him/her to complete the form, sign it, and return it to:

Holmes Bible College, Office of Admissions, PO Box 14188, Greenville, SC 29610-4188.

Applicant's Name _____

Address _____

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The above-named applicant is applying for admission to Holmes bible College. The Admissions Office finds candid, thorough, honest evaluations essential to the decision-making process. Please complete the form to the best of your knowledge and include with it any information you believe to be pertinent to an admissions decision. Your prompt appraisal of the applicant is highly appreciated. Thank you.

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Creativity 1 2 3 4 5 6 7 8 9 10

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Ingenuity 1 2 3 4 5 6 7 8 9 10

Oral Expression 1 2 3 4 5 6 7 8 9 10

Written Expression 1 2 3 4 5 6 7 8 9 10

Holmes Bible College
Physical Examination Form

Holmes encourages, but does not absolutely require, its applicants to have the following tests and immunizations. This information will not be used to make an admissions decision but is for the health and safety of the student. This form is to be completed by a physician and mailed from that physician's office directly to:

Admissions Committee, Holmes Bible College, PO Box 14188, Greenville, SC 29610-4188.

Name _____ Date of Birth _____ Sex _____

Height _____ Weight _____ Pulse _____ Blood Pressure _____

Allergies _____

Tuberculin: Date Given _____ Date read _____ Results _____

Urinalysis: Albumin _____ Sugar _____ Microscopic _____

Heart: Normal _____ Abnormal _____

Immunization required (Inoculations):

Date original series completed _____ Date of last booster _____

Polio (Salk) _____

Polio (Sabin Oral) _____

Tetanus Toxoid _____

Are there any psychological problems of which the school should be aware?

Any episodes of unconsciousness or seizures?

Please check below the activity you recommend. State reasons for restrictions, if any.

___ All forms of athletics and physical activity

___ All but most strenuous athletics and physical activity

___ Restricted, supervised physical education and physical activity

___ No forms of athletics or physical activity

Recommendations: (Regarding health, physical activity, or treatment) _____

Date _____ Signature of physician _____

Printed name of physician _____

Physician's address _____

Parental permit (if applicable): The law requires parental permission before operative procedure on minors. No operation will be performed except in an extreme emergency without parents being contacted and informed. To care for such emergency, it is desirable that the parent sign the following consent form.

I hereby give authority to the college administration to sign for any emergency operation on _____.

Date _____ Parent's signature _____

Holmes Bible College
2020-2021
Calendar

Fall 2020

August 14	Faculty/Staff Workshop
August 17	Freshman Students Registration/Dorm Check-in
August 17-18	Freshman Orientation/Returning Students Registration
August 19	Classes Begin
August 23-26	Opening Revival
August 26	Final Day to Enter Fall Semester
September 7	Labor Day (No classes)
October 1	Vision4Education
October 14	Final Day to Drop Class(es)
October 15-16	Fall Break
November 2-4	Missions Week (SEND Conference Nov.3-4)
November 9-13	Spring 2021 Pre-Registration
November 25-30	Thanksgiving Break
December 7-9	Fall Semester Exams
December 9	Semester Ends

Spring 2021

January 4	Faculty/Staff Workshop
January 5-6	Students Arrive/Registration Spring 2021
January 7	Classes Begin
January 14	Final Day to Enter Spring Semester
January 18	Martin Luther King, Jr. Day (No classes)
February 24-26	Founders Week/Homecoming
March 1-5	Spring Break
March 4	Final Day to Drop Class(es)
April 5	Easter Monday (No classes)
April 6-10	Fall 2021 Pre-Registration
April 26-28	Spring 2021 Semester Exams
April 29	School-wide Outing
April 30	Honors Night/Hooding Ceremony – 7:00 p.m.
May 1	Graduation – 10:30 a.m. Semester Ends

**Holmes Bible College
Fall Semester 2020
Tentative Schedule**

HOUR	COURSE	DAYS	PLACE	INSTRUCTOR
8:00-8:50	GEO 101 World Geography	M-W-F	Room 201	Mr. Shealy
	GRE 401 Intermediate Greek I	M-W-F	Room 105	Mr. McKinney
8:00-9:15	ENG 101 English Composition I	T-Th	Room 201	Dr. Woodward
	GRE 301 Elementary Greek I	T-Th	Room 207	Mr. McKinney
	MIN 401 Past. Theo. & Church Admin.	T-Th	Room 209	Rev. Barr
9:00-9:50	EN 099 Developmental English	M-W-F	Room 201	Dr. Woodward
	MUS 201 Practical Music Skills	M-W-F	Room 105	Mrs. Watson
	THE 301 Christian Ethics	M-W-F	Room 209	Mr. McKinney
	OLD 401 Poetic and Wisdom Literature	M-W-F	Room 207	Mr. Shealy
9:25-10:40	CEY 201 Courtship, Marriage and Fam	T-Th	Room 207	Rev. Kilgore
	MIN 301 Homiletics I	T-Th	Room 201	Rev. Barr
	NEW 401 Romans and Galatians	T-Th	Room 209	Pres. Thompson
10:00-10:50	HIS 101 Western Civilization I	M-W-F	Room 201	Mr. Shealy
	MIN 201 Life and Work of the Minister	M-W-F	Room 207	Rev. Barr
	NEW 303 General Epistles	M-W-F	Room 209	Rev. Watford
	THE 401 Apologetics	M-W-F	Room 105	Dr. Freeman
11:00-11:50	Chapel	M-W	Chapel	
	SFD 208 Spiritual Formation	T	Chapel	Pres. Thompson
	PRM 432 Senior Seminar	F	Room 201	Pres. Thompson
	MUS 206 Music Ministry/Ensemble	Th	Room 105	Mrs. Watson
	MUS 206 Ensemble	F	Chapel	Mrs. Wooten
12:00	Lunch			
12:45-2:00	OLD 101 Old Testament Survey	M-W	Room 201	Rev. Watford
	BIB 203 Hermeneutics	M-W	Room 209	Mr. McKinney
	OLD 303 Minor Prophets	M-W	Room 207	Mr. Shealy
1:00-2:15	THE 201 Christian Theology I	T-Th	Room 201	Mr. McKinney
	CEY 301 Christian Education Ministries	T-Th	Room 209	Rev. Kilgore
2:05-3:20	MIS 401 Cross Cultural Comm.	M-W	Room 201	Rev. Barr
6:00-8:30	SPA 201 Elementary Spanish I	T	Room 207	Mrs. Clement
	DRM 202 Drama	M	Room 201	Dr. Woodward

7:00-9:30	CSC 101 Computer Literacy	M	Computer Lab	Rev. Malone
	MUS 203-206 Applied Piano	TBA		Mrs. Watson
	MUS 213-14 Applied Voice	TBA		Mrs. Watson

BEAM (Biblical Education for Adults in Ministry)

Session One

Freshman Orientation (required readings as assigned by the Director)

August 24-October 12

6:00-9:00	HIS 101 Western Civ. I	M	Room 207	Mr. Shealy
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August 20-October 1

6:00 – 9:00	BIB 101 Old Testament Survey	Th	Room 207	Rev. Watford
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Session Two

October 26-December 7

6:00 – 9:00	MIN 201 Life and Work of the Minister	M	Room 207	TBA
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October 8 – December 3

6:00 – 9:00	BIB 102 New Testament Survey	Th	Room 207	Rev. Watford
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BEAM ANDERSON CAMPUS

Online

Session One : August 19-October 7

BIB 101 Old Testament Survey - Watford
 ENG 101 English Composition I - Wheeler
 OLD 202 Pentateuch - Watford
 THE 301 Christian Ethics - Watford
 THE 401 Apologetics - Petty
 NEW 401 Romans and Galatians - Zellers
 OLD 401 Poetic and Wisdom Literature - Watford
 THE 201 Christian Theology I – Zellers
 NEW 303 General Epistles - W. Kilgore
 GEO 101 World Geography - Shealy
 CEY 201 Courtship, Marriage & Family – W. Kilgore

Session Two: October 21 – December 9

NEW 102 New Testament Survey - Watford
 ENG 102 Eng. Comp. II - Wheeler
 NEW 202 Life of Christ - W. Kilgore
 NEW 302 Acts of the Apostles - Shealy
 OLD 302 Hist. Books - Watford
 NEW 402 I and II Cor. - Watford
 BIB 203 Hermeneutics - Watford
 THE 202 Theology II - Zellers
 THE 302 Pent. Hist. and Theo. – W. Kilgore
 HIS 302 Church History – Petty
 OLD 313 Major Prophets – Watford
 MIN 201 Life & Work of the Minister – W. Kilgore
 MIN 401 Pastoral Theology/Church Admin- K. Kilgore
 Mis 203 Church Planting/Revit. - Thompson



Holmes Bible College

INTERNATIONAL CITIZENS CERTIFICATION OF FUNDS

Applicant Name: _____

Holmes Bible College is required by the U.S. Citizenship and Immigration Services' regulations to have sufficient funding to pursue a full course of study for all admitted international students. **In accordance with the requirement, HBC requires international applicants to present documentation of financial resources adequate to cover all their expenses at the college for one academic year.**

Annual Financial cost*: _____

Students living on campus - \$3,650 tuition / housing \$4,000

Students living off campus - \$3,650 tuition / minimal living expenses \$25,000; plus \$3,000 each dependent

Dependents planning to come to the U.S. with applicant:

Name	Relation to applicant
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____

**These fees do not reflect books, school supplies, or any unforeseen expenses for living, medical, etc.*

Source of Financial Support: _____

Name of person providing support (yourself or other): _____

Relationship to applicant: _____

Amount of funding provided to student (U.S. Dollars): _____

Name of certifying bank: _____

Address of bank: _____

Signature of person providing support:

Date _____

If your sponsor is an individual, please attach a statement from your employer on business stationery showing date and nature of employment, salary paid, and whether position is temporary or permanent.

If your sponsor is a church or mission organization, etc., please attach a letter from the ruling board which states that the church/mission organization, etc. is financially capable and willing to continue to support the student in the capacity indicated above throughout his/her studies at Holmes Bible College.

Bank Certification – to be completed by bank official:

In compliance with the request of our depositor, we state that on the close of business day (mo./day/yr.) _____ the deposit balance to the credit of (name/business- account name) _____ as shown in our records is currently \$ _____ (amount in U.S. Dollars). The total amount deposited in the last year was \$ _____ (amount in U.S. Dollars). This account was opened on (mo./day/yr.) _____. To the best of our knowledge of the banking laws of this country, these funds may be sent out of the country to support the educational needs of the above-named student in the United States.

Signature of Bank Official: _____

Place bank seal here:

Name (please print): _____

Title: _____

Date (mo./day/yr.) _____

Upon receipt of an acceptance letter from Holmes Bible College, please submit your initial deposit:

___ Student living on campus: \$7,650 for one year

___ Student living off campus: \$3,650*

**The living expenses for off-campus students and their dependents must be reflected on this affidavit but will NOT be collected by Holmes Bible College. The applicant and sponsor will need to work out the disbursement of those funds.*

**Return to:
Holmes Bible College**

P.O. Box 14188 • Greenville, SC 29610-4188 • 864-246-3566 • Fax 864-246-3889 • receptionist@holmes.edu

HBC Estimate of Expenses for an International Student 2020-2021

Students living on campus:

Fixed costs:

General Fee	\$165 per semester	\$330 per academic year
Tuition	\$100 per credit hour (33 credits)	\$3,300 per academic year
Room and Board	\$2,000 per semester	\$4,000 per academic year
Total		\$7,630

The college requests that the general fee, tuition, and room/board for one full year (**\$7,630**) be forwarded to the Holmes Bible College Business Office prior to the beginning of the student's first semester of attendance. These funds will be held in an account for the student's use. If this is not possible, please be prepared to pay at least the first semester's general fee, tuition, and room and board (**\$3,815**) before your I-20 is issued.

Students living off campus:

Fixed cost:

General Fee	\$165 per semester	\$330 per academic year
Tuition	\$100 per credit hour (33 credits)	<u>\$3,300</u> per academic year
Total		\$3,630

\$3,630 will need to be deposited before an I-20 can be issued. The cost of living has not been included in the above figures (see below). Please be aware that you must have enough funds to provide for your living expenses and any unforeseen medical or other emergencies that may arise. Although Holmes Bible College only requires that the above \$3,650 be paid up front to us and does not require the living expenses to be deposited before your I-20 is prepared, those expenses will need to be recorded on the Affidavit of Support and reflected on the I-20.

The school *does not* have a plan in place to connect students to housing. Living arrangements should be in place before the student arrives; **it usually takes anywhere from two weeks up to one month to get an application for an apartment complex approved. You should plan on paying between \$800-\$1000 per month for a one-bedroom apartment.**

Estimate for conservative *minimal* living expenses:

- \$25,000+ per year
- \$3,000 each dependent*

**If a child needs childcare, the general cost is around \$150 per week and could be more; children are often put on a waiting list to be enrolled.*

All international students:

Bank wire fees will be deducted from your deposit:

- Outgoing international wire fee Current/\$40 New/\$50

SEVIS fees and/or Visa application fees are the responsibility of the student and are **not** covered in the fees reflected above. (SEVIS fee is approximately \$350 and Visa application fees are approximately \$200-\$250.)

Application fee: \$50 One-time fee to be submitted w/application, not covered in deposit

Processing fee: \$250 One-time fee to be submitted w/application, not covered in deposit

Textbooks – Please plan on approximately \$200 per semester / \$400 per academic year

(These fees are estimates and could go up or down.)